

Magnolia Park Villas

In order to systematically attend to service requests at your new home, it is necessary that this form be used. Requests are processed in the order in which they are received. All service requests must be submitted in writing. Please fill out the form as specifically as possible in order that we may have the most accurate interpretation of the request. Maintenance items that are the responsibility of the resident will not be considered.

Fax this form to 818-450-0883, email: leasing@magnoliaparkvillas.com
or mail it to Magnolia Park Villas 10341 Magnolia Blvd, Toluca Terrace, CA 91601.

MAINTENANCE REQUEST

BUILDING ADDRESS: _____ Magnolia Blvd Unit #

RESIDENT'S NAME: _____

PHONE NO.: _____ **OK TO ENTER:** YES NO

DESCRIBE IN DETAIL NATURE OF WORK
